

# RECORD OF PROCEEDINGS

ASHTABULA COUNTY DISTRICT LIBRARY

Held: April 15, 2020

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The Board of Trustees Regular Meeting was held from 6:30 PM to 7:53 PM electronically via a GoTo virtual meeting hosted by SEO and moderated by Penny Neubauer.

President Butler called the meeting to order at 6:30 PM with the following Trustees, staff and guests present:

Trustees Avsec, Butler, Eckart, Hamper, McCain, Skleres, and Westlake; Director Neubauer, Fiscal Officer Williams.

Absent and excused: None

Absent: None

Guests: Karen Bertholf, Danielle Cook, Tina Conrad, Gillian DiPofi, James McClure, Codi Pilkington, Ryan Whelpley

## Public Comments

1. None

## Consent Agenda

Trustee Skleres corrected the minutes to reflect Trustee Avsec moved and Skleres seconded the motion for the Director's contract.

**Westlake moved and Eckart seconded motion to approve the Consent Agenda as corrected, all Ayes.**

**2020-24.**

## Old Business

1. E-Rate Update
  - Fiscal Officer Williams reported a fifth FCC Form 470 e-rate funding application for "hotspots" has been submitted.
2. Genealogical Society Partnership Agreement
  - Director Neubauer highlighted the changes to the agreement.

**Eckart moved and Skleres seconded motion to approve the Genealogical Society Agreement, all Ayes.**

**2020-25.**

3. Board of Trustees By-laws Update
  - Avsec reported she has researched on Ohio's Sunshine Law, and she is in the process of reviewing possible updates to tighten up the public notice and public meeting aspects of the by-laws, and she anticipates further work before submitting proposed updates to the Board.

## New Business

1. Library Response to COVID-19
  - Neubauer reported the following has been the Library's response to COVID-19:
    - a. Both libraries were closed at noon on March 17, 2020;
    - b. The relevant actions taken by the Board during March 18, 2020 meeting;
    - c. Three (3) full-time positions were eliminated effective April 11, 2020;



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President

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Secretary