

RECORD OF PROCEEDINGS

ASHTABULA COUNTY DISTRICT LIBRARY

Held: March 16, 2022

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The Board of Trustees Regular Meeting was held from 5:35 PM to 7:18 PM at Geneva Public Library

President Westlake called the meeting to order at 5:35 PM with the following Trustees, staff and guests present:

Trustees: Avsec, Butler (via ZOOM), Skleres, and Westlake; Director Neubauer, Fiscal Officer Williams.

Trustee Hamper arrived at 5:45 PM

Trustee Eckart arrived at 6:09 PM

Absent and excused: Trustee McCain

Absent: None

Guests: Geneva Branch Manager Webster

Public Comments / Announcements / Communications

1. None

Board Announcements

1. None

Consent Agenda

Skleres moved and Butler seconded motion to approve the Consent Agenda, all Ayes. 2022-14.

Geneva Branch Library Update

Branch Manager Webster provided the following update:

1. The new sensory panels have been installed in the treehouse;
2. Geneva Friends covered the cost (\$701.26) of the art lab space located below the round window;
3. The staff has put together "Vox Books" which include a reader function, and some are 2 languages;
4. The after-school programming averages 75, and the mask requirement has been dropped;
5. The Marion Cart competition had approximately 100 participants. The branch is also hosting the Geneva Teen Chess Club;
6. Adult Book Clubs have begun, and Adult Craft Programs are averaging 12-14 participants;
7. Kylie Logan will be at Geneva on 4/23/22 for an author visit (sponsored by Geneva Friends);
8. The Winter Carnival had approximately 125 participants;
9. The Friends Booksale will take place on 4/8/-4/9 and 10/7-10/8;
10. Outreach stops include St John, Superior Elementary, Trumbull Township (beginning 3/28 at Admin Office and Township Park). Webster also stated outreach locations are being sought for Austinburg and Harpersfield Townships.
11. Racann restarted their reading program and stops will occur twice a month;
12. Express home delivery is being used, and has much room to grow;
13. The Community Garden MOU has been signed. There will be 10 10'x10' plots in year 1. All sustainable growing methods. The library provides the space and access to the downspouts (for rainwater):
 - Trustee Westlake asked if rain totes will be used year-round – Webster replied yes.

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- Westlake asked who is responsible for restoring the downspouts if the rain totes are removed after year 1 – Director Neubauer replied the Library is responsible.
 - Webster stated the MOU is subject to annual renewal based on usage and funding.
 - Neubauer stated we are fully aware the project may not be successful, but we could not say no.
14. Webster stated that she was looking forward to creating a maker space and to summer reading
- Trustee Avsec stated that most Austinburg Township residents do not allow their children to cross Rt 45, so please take this into consideration when searching for outreach locations in the Township.
 - Trustee Skleres asked given the increase in Outreach, will the Board need to increase the amount appropriated for fuel – Neubauer replied that we can do some transferring if necessary, and Fiscal officer Williams replied that if fuel prices remain up, we might need to request an additional appropriation later in the year.
15. Neubauer congratulated Webster on the amazing things she and her staff are doing in Geneva and Outreach.

Old Business

1. ACDL Foundation Update
- Trustee Hamper informed the Board that the Foundation is focusing on recruiting Board members. Skleres asked how many current board members? Hamper replied 7 current board members, and the Foundation bylaws allow for up to 12 board members.
 - Trustee Hamper informed the Board that the Foundation will contribute \$188 to the levy campaign committee. Avsec asked if the Friends (both Library's) will contribute – Neubauer replied the Geneva Friends meet 4/15 @ 6:00 PM and asked Trustee Skleres to attend.
2. Strong Libraries, Strong Communities Political Action Committee Report:
- Trustee Eckart informed the Board the account balance is \$7,266 and that an additional \$4,734 is needed to meet \$12,000 goal.
 - Eckart asked if 5 designs for signage were needed – Hamper replied probably not if it's just for different sizes and not different designs;
 - Avsec said she was not convinced we could use the same design throughout, and that a separate meeting might be needed to decide;
 - Hamper stated she believe the graphic designer will help with the design;
 - Eckert asked who is the point person to work with the designer.
3. Following the Strong Libraries - Strong Communities Political Action Committee report, it became evident that the committee wished to further discuss and immediately reach a decision on a course of action due to strong time pressures. Westlake pointed out that Strong Libraries - Strong Communities Political Action Committee was not a board committee nor part of the official business of the library board, so he called for a recess at 6:23 PM to allow the Strong Libraries - Strong Communities PAC time for further discussion and decide on billboard locations. The board returned from recess at 6:32 PM.