

RECORD OF PROCEEDINGS

ASHTABULA COUNTY DISTRICT LIBRARY

Held: August 17, 2022

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The Board of Trustees Regular Meeting was held from 5:31 PM to 6:50 PM at Ashtabula Public Library

President Westlake called the meeting to order at 5:31 PM with the following Trustees, staff and guests present:

Trustees: Butler, Eckart, Hamper, Skleres, Westlake

Director Neubauer, Fiscal Officer Williams

Absent and excused: Trustee Avsec

Absent: Trustee McCain

Guests: Susan Avsec (via Zoom, non-voting), Phil Hayes (Ashtabula Friends), Michael Thornton, Ryan Whelpley

Public Comments / Announcements / Communications

1. None

Friends of the Ashtabula Library

President Westlake presented the resolution of appreciation to the representative of the Ashtabula Friends of the Library, Phil Hayes. Mr. Hayes thanked the board and briefly described his tenure with the Friends of the Ashtabula Library.

Board Announcements.

1. None.

Consent Agenda

Butler moved and Eckart seconded motion to approve the Consent Agenda as presented, all Ayes. 2022-36.

November Levy Presentation

Michael Thornton presented the “draft” of the November Levy website & video that will be used.

- Ms. Skleres commented the video was “fantastic”;
- Mr. Butler praised the work that was done, and stated the calculator was “cool”;
- Ms. Neubauer pointed out Michael Thornton created the calculator page;
- Neubauer announced 300 yard signs will be ordered, and production will begin once the Issue Number is known.
- Westlake congratulated Thornton, Rebecca Moisio, and Director Neubauer on an outstanding job.

Old Business

1. YMCA Update
 - Neubauer reported that she and Fiscal Officer Williams met with the Y’s Interim Director;
 - Neubauer and Westlake met with the Y’s Interim Director and Tim Volpone. During this meeting Neubauer and Westlake clearly expressed ACDL’s needs for the new Y building, including but not limited to 1) the Y entering into a long-term lease of the ACDL property needed to build the building, 2) ACDL must receive a discounted rate for the Library’s space in the Y building, and

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- 3) ACDL would have the right to retain its space in the new Y building in the event the Y building is demolished in the future.
- 2. Lakeside Update
 - Neubauer informed the Board that Dwight Meyer has been chosen to be the Lakeside HS Branch Manager, effective 8/22/2022.
 - Neubauer also informed the Board ACDL personnel are performing an inventory at the Lakeside HS Library, and the school district may invest up to \$25,000 in new materials.

New Business

1. Revised Personnel Policy P3.8 Pay Plan

Eckart moved and Skleres seconded motion to approve the policy as presented, all Ayes. 2022-37.

2. Approve 2023 Tax Budget

Butler moved and Eckart seconded motion to approve the 2023 Tax Budget as presented. Upon roll call all voted Aye. 2022-38.

3. ACDL Trustee Handbook

Trustee Avsec led a discussion of the proposed trustee handbook via her remote connection. Highlights include extensive use to hyperlinks to facilitate future revisions. Avsec pointed out the handbook is intended to be an electronic document, and not a printed document.

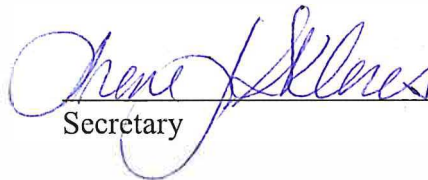
Items Too Late for Agenda

Skleres moved and Eckart seconded motion to approve the Director's request to close the Geneva Public Library on Saturday, September 24, 2022 for the Grape Jamboree, all Ayes. 2022-39.

Hearing no further action, Westlake adjourned the meeting at 6:50 PM.



President



Secretary

**Next Board Meeting: Wednesday September 21, 2022
5:30 PM
Ashtabula Public Library**