

ASHTABULA COUNTY DISTRICT LIBRARY
PUBLIC SERVICES POLICY

SECTION:	PS 2	OPERATIONS
SUBSECTION:	PS 2.5	PUBLIC INFORMATION AND MEDIA RELATIONS
POLICY:	PS 2.51	LIBRARY SPOKESPERSON
REVISIONS:		02/14/82; 06/21/23

The Library Director or a designated qualified staff member shall have the responsibility for coordinating the Ashtabula County District Library system's public relations and public information activities.

Emergencies

The only sources authorized to speak with the media on behalf of the Library during a physical or social emergency are the Library Director and/or the President of the Library Board of Trustees.