

SECTION:	PS 2	OPERATIONS
SUBSECTION:	PS 2.7	DISPLAY AND DISTRIBUTION OF NON-LIBRARY MATERIALS
POLICY:	PS 2.72	EXHIBITS AND DISPLAYS
REVISIONS:		7/19/89; 5/26/99; 06/21/23

It is the policy of the Ashtabula County District Library that display spaces in Library locations, including but not limited to enclosed display cabinets, shelves, and wall spaces, are for the use of the library.

These spaces are intended for displays and exhibits created or selected by Library staff. Where appropriate, such displays or exhibits may reflect various viewpoints on a given subject.

Library staff may solicit individuals or groups to provide displays or exhibits for these spaces.

Exhibits and Display Guidelines:

- Space is provided for displays of an educational, artistic, cultural, civic, or recreational nature; rather than for commercial or political use;
- Materials will not be excluded because of race or nationality, or the social, political, or religious views of those contributing to their creation;
- Exhibits and displays will not include the prices of any objects except as part of a historical reference, though exhibitors may leave business cards and/or brochures containing contact information in the area designated by the library;
- Prior to displaying, all exhibitors must sign a form that releases the library from any responsibility for loss or damage to an exhibit displayed at a library;
- It is the responsibility of the exhibitor to set up and remove exhibited/displayed items;
- Materials not claimed within two weeks of the conclusion of the exhibit/display (unless other arrangements have been made), become the property of the library and may be discarded;
- Acceptance of a display by the Ashtabula County District Library does not constitute the library's endorsement of the group's or individual's policies or beliefs.

The library reserves the right to decline any exhibit or to schedule any exhibit in accordance with the library's standard of value and quality.