

SECTION:	PS 8	PATRON CONDUCT AND LIBRARY SECURITY
SUBSECTION:		
POLICY:	PS 8.21-8.23	VIOLATIONS OF CODE OF CONDUCT
REVISIONS:		1/27/99; 4/19/04; 6/15/11; 6/15/16; 3/22/23

PS 8.21 Eviction and Suspension of Library Privileges

A patron who has violated the Library Code of Conduct Policy may be evicted from the library and refused further admission to the library for a set time. The library recognizes the right of the patron to contest the eviction and present his or her side of the story. The patron may request to speak to the director or his/her designee in order to hear the reason for eviction and to present any counter-arguments. If possible, such a discussion may take place prior to the patron's eviction or denial of service. However, the Library reserves the right to take immediate action if necessary to answer an ongoing threat to the operation of the library or a continuing danger to the health or safety of patrons or staff; in these circumstances, the patron may schedule a discussion at a later date.

The director or his/her designee may, when possible, send written confirmation stating the period during which the patron may not enter library property. This letter may also include the reasons for the patron barring and any conditions under which the patron will be re-admitted to the library. Notices regarding the barring of a minor patron from the library will be sent to the minor patron, parent and/or legal guardian.

PS 8.22 Reinstatement of Library Privileges

A patron who has been evicted from the library and permanently refused admission may request reinstatement of his/her library privileges. Requests must be submitted in writing to the director and should include a statement demonstrating that the patron understands why the conduct that resulted in the loss of privileges is unacceptable in the library or on library grounds, and a statement from the patron that he/she understands and will abide by the library Patron Code of Conduct.

The director will make all decisions concerning reinstatement of privileges in all cases. Decisions of the director may be appealed to the board.

PS 8.23 Video Surveillance and Recording

The purpose of video surveillance is to deter crime and to aid in protecting the safety of individuals and the property of the library. Video surveillance of areas for security purposes is conducted in a manner consistent with other existing library policies and is limited to uses that do not violate the reasonable expectation of privacy. Surveillance cameras are not monitored 24/7 and will not automatically summon help in an emergency.

The director will review all requests to release recordings obtained through video surveillance. Video recordings and/or photos obtained through video surveillance will be released in accordance with applicable laws.