

SECTION:	PS 9	OUTREACH SERVICES AND INTERAGENCY RELATIONSHIPS
SUBSECTION:		SERVICES TO EDUCATORS
POLICY:	PS 9.3	SCHOOL VISITS AND OFF-SITE PROGRAMS
REVISIONS:		09/16/2020; 09/18/24

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Library staff are happy to work with local educators to enrich children’s learning. The library offers programs and teacher support services to Ashtabula Area City Schools, Buckeye Local Schools, Geneva Area City Schools, Grand River Academy, SPIRE Academy, St. John School, and numerous area Head Start and preschool programs. Other Ashtabula County schools may receive services as time and staffing permit.

It is recommended that a *Classroom Visit Request* and/or *Library Field Trips and Tours Request* form be submitted at least two weeks prior to the visit date. Requests for Bookmobile visits may be made by contacting the Outreach Services staff at the Geneva Public Library. Visits are subject to change based upon scheduling and staffing needs at the library.

Services may include:

- Bookmobile visits
- Classroom visits
  - Storytime
  - Book talk
  - Instruction in library services
  - Team-teaching research resources/strategies
- Assistance in lesson planning/assignments to include library print and e-resources
- Teacher Collections
- Library Field Trips and Tours
- Home Delivery Services